



# EAST LOS ANGELES SKILLS CENTER BULLETIN

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ELASC website: [www.eastlaskillscenter.org](http://www.eastlaskillscenter.org)

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## IMPORTANT DATES

**May 11-15** – National Hospital week

**May 10-16** – National Nurses week

**May 13** – ESL Department Zoom Meeting **2:00 pm** (every Wednesday)

**May 13** – Academic Department Zoom Meeting **12:45 pm** (every Wednesday)

**May 14** – ELASC CTE Department Zoom Meeting **1:00 pm** (bi-weekly)

**May 15** – Virtual Assistants Day (an appropriate celebration made more meaningful as of late)

## DISTRICT CYBER PROTOCOLS

Teachers should not share links to zoom meetings with their students using personal email, text or Social Media where the codes can be intercepted. When teachers host Zoom meetings with their class, Zoom links, meeting codes, and passwords should be communicated through a learning management system approved by the district, such as Schoology.

To connect with their students, teachers should use online learning programs or learning management systems that have been approved through the LAUSD's Unified Digital Instructional Procurement Plan (UDIPP) process (e.g., Schoology, Zoom, Microsoft Teams, Burlington, Reading Horizons, Newsela, and Apex).

LAUSD has generally prohibited the recording of online meetings where students are present unless there is a compelling reason.

**30 hour** assignments require 240 minutes of instruction per day - 3 office hrs./week  
**20 hour** assignments require 160 minutes of instruction per day - 2 office hrs./week  
**10 hour** assignments require 80 minutes of instruction per day - 1 office hour/week  
Teachers should set three windows of opportunity for office hours during the week, to connect one-on-one with students, on set days and times for consistency and to allow students to schedule their own time accordingly.

## REFLECTION CORNER!

This week is National Nurses Week.

Distance-hug one and tell them how much you appreciate them if you know one! We owe much to these dedicated individuals who make a difference on a daily basis and whose contribution during this pandemic cannot be measured. We'd like to honor Ms. Quintanar, Mr. Gonzalez, and Mr. Eularia, our distinguished nursing instructors.

## HAPPY MAY BIRTHDAY TO:

**Mayra Linares-May 18**

**Alex Pickering: May 24**

**Aaron Saenz-May 25**

## STUDENTS CORNER

More than half of current ESL students have not activated their Single Sign On (SSO) and with distance learning classes it is more important than ever because all students will need their SSO to access Schoology, Burlington English, Zoom and other instructional materials.

Students' resources can be found at:

<http://keeplearning.wearedace.org/>

<https://www.rosettastone.com/freeforstudents/>.

To help students during this critical time, please refer them to the following links:

[www.laist.com](http://www.laist.com)

[www.socalgas.com/assistance](http://www.socalgas.com/assistance)

<https://covid19.lacounty.gov/testing>

<https://dhs.lacounty.gov/mhla>

For critical delivery for seniors call 888-863-7411

Students: During your teacher online conferences,

- **Make sure you have access** to any conferencing software required by your teacher.
- **Join the online conference** a few minutes early and mute your computing device.
- **Do not knowingly misuse** online conferencing features to interfere with, disrupt, or harm remote instruction activities.

## TEACHERS PROFESSIONAL DEVELOPMENT CORNER

To ensure a quality remote instruction experience and protect student privacy, the District recommend the following guidelines:

- Disable screen sharing option for participants (host only).
- Keep conference links private and do not publicly share them on social media.
- If conference links are shared publicly, require a private password to join that's sent to participants separately.
- Remove trolls from the conference and don't allow them to rejoin. Many online conference solutions can be configured to automatically disallow removed participants from rejoining.
- Do not record sessions with students.
- If supported, stop participants from joining until you're ready for them by placing them in a virtual staging area.

Teachers' resources can be found at:

<http://keepsteaching.wearedace.org/>

## ELECTION NOTE

Please consider signing up to be permanent absentee voters and receive your ballots via mail. This is highly encouraged as the pandemic has made us aware of social distancing and avoiding unnecessary gatherings. Register at: <https://www.lavote.net/home/voting-elections/voter-registration/register-to-vote/register>.

November's election is crucial with voting for president, Congressional seats, State Assembly and Senate, along with City Council and School Board runoffs.

## CENSUS 2020

It will count every person living in the U.S. and five U.S. territories. Complete the 2020 Census in one of three ways: online, by phone, or by mail. Once you respond, states apportionment and funding will reflect the states' population. Your response counts.