

**Los Angeles Unified School District - Division of Adult and Career Education**  
**Accelerated College and Career Transition Program**  
**Master Agreement for Independent Study**

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Pager: \_\_\_\_\_

Duration: **20/21 School Year** Beginning Date: \_\_\_\_\_ Ending Date: **6/11/21**

This Agreement is in effect for the **Fall/ Spring** of the **2020-2021** school year, from **8/18/20** to **6/11/21**. The student will complete the courses listed below during the term as they are outlined in the Los Angeles Unified School District course descriptions and outlines. All course objectives will be consistent with the established district guidelines. Additional descriptions of the major objectives, activities, and the methods for evaluating student work are contained in the Course Contracts and Regular Work Assignments, which are made a part of this Agreement.

### **Student Agreement**

#### **I understand and agree that:**

- ◆ Independent study is an alternative to classroom instruction provided by Accelerated College and Career Transition (AC<sup>2</sup>T) Program. It is individualized instruction based on this Agreement, called the Master Agreement for Independent Study, between me, the AC<sup>2</sup>T Advisor, my teacher/s, and if I am under 18 years of age and unmarried, my parent/guardian/caregiver, and others if applicable.
- ◆ Independent study is an optional and voluntary educational alternative in which I may not be required to participate. I am enrolling voluntarily. I understand that a regular classroom option will always be available at my home school or other agreed upon site. If I have been referred or assigned pursuant to EC 48917-EC 51747 (c)(7), an alternative classroom option has been offered and will always be available.
- ◆ If I have an individualized education program (IEP), the IEP must specifically provide for my enrollment in the AC<sup>2</sup>T Program and independent study.
- ◆ All visits I may wish to make to any other school campus require the prior approval of my teacher and the school.
- ◆ All course work will be consistent with the Los Angeles Unified School District Guidelines for Instruction or the Board approved course curricula.
- ◆ In order to receive course credit, I must master the major objectives of each course I undertake as outlined in the Guidelines for Instruction or the Board-approved course curricula. These objectives are stated in the course contracts and/or Regular Work Assignments.
- ◆ I will have the resources of school personnel; state authorized textbooks, supplementary instructional materials, and community resources, as described in my course contracts or on my Regular Work Assignments prepared by my teacher.
- ◆ The methods of study will include, but are not limited to the following: listening, speaking, reading, writing, computing, thinking, comparing, analyzing and evaluating. Specific activities and instructional materials will be described on my course contracts and/or on my Regular Work Assignments.
- ◆ The methods used by my teacher/s to evaluate my work and my performance will include grading, measuring, and/or appraising written, oral, audio, visual, and/or performed assignments and tests to determine my grade in each course.
- ◆ I will meet weekly with my teacher unless otherwise indicated, and my assignment is due at that time. I will be on time for my appointment or will call my teacher to schedule a new appointment. Four consecutively missed assignments or consistently substandard work will require an evaluation to determine if independent study is the best educational placement at this time. The maximum time allowed between the assignment date and the due date shall be four weeks.
- ◆ When I meet with my teacher/s, I will be prepared to ask questions, obtain necessary assistance, and take tests or quizzes as appropriate. I will be evaluated at each appointment based on one or more of the following: demonstration of skills, product completion, or oral/written tests.

- ◆ My parents and I are liable for the cost of replacement or repair of lost or damaged books or other materials that are checked out to me.
- ◆ Subsidiary attachments such as course contracts, Regular Work Assignments, Addenda, and other necessary documents are made a part of this Agreement.
- ◆ During the effective dates of this Agreement, I will complete between 5 and 30 credits depending on the date of my enrollment. This number may be adjusted if circumstances require a change.
- ◆ My parent or I may contact my teacher/s or AC<sup>2</sup>T Advisor at any time to ask for assistance or check on my progress.
- ◆ My continued enrollment in AC<sup>2</sup>T will be based upon my compliance with all the terms and conditions of this Agreement.
- ◆ A record of credits earned (courses completed) is maintained in the cumulative record or the roll book/s, which are made a part of this Agreement.

I need to spend as much time in the completion of schoolwork as is required in my regular school of attendance if I expect to earn 30 credits per semester. I will attempt to complete the following subjects while this Agreement is in effect:

Subject	Credits To be earned	Subject	Credits To be earned

Additional courses may be added during the term of this Agreement.

I will meet with my teacher/s as follows:

Day:    M    T    W    Th    F    (circle one)                          Time: \_\_\_\_\_.

AC<sup>2</sup>T Location: \_\_\_\_\_                          Manner: In Person, email, online, etc.

Teacher's Phone: \_\_\_\_\_                          Frequency: Weekly.

**Parent/Guardian Agreement**

- ◆ I understand and accept all of the foregoing agreements made by my son/daughter.
- ◆ I will support my son's/daughter's academic progress while s/he is enrolled in this program of study.

We have read all items on this Master Agreement and will comply with all of the conditions set forth within.

Student Signature	Date	Parent/Guardian/Caregiver Signature * (not required if student is over 18 yrs. old)	Date
AC <sup>2</sup> T Advisor Signature	Date	Teacher Signature	Date
Teacher Signature	Date	Teacher Signature	Date
Teacher Signature	Date	Other (if applicable)	Date