



Volume 5, Issue 1

<http://eastlaservicearea.org/>

# East Los Angeles Skills Center WEEKLY BULLETIN August 22, 2016

Submit items including pictures for the Weekly Bulletin to Jose Rico, APO [jrico6@lausd.net](mailto:jrico6@lausd.net)

## CALENDAR

**ESL TEACHERS!!**  
Staff Development on  
**Ventures Textbook**  
Wednesday, August 24th  
Occupational Center  
6:00pm—9:00pm  
Thursday, August 25th  
East L.A. Skills Center  
10:00 a.m.—1:00pm

**DUE DATES**  
**CLASS SYLLABUS**  
**LONG RANGE LESSON**  
**PLANS**  
Tuesday, September 6, 2016  
See your site administrator

**CHILD ABUSE**  
**AWARENESS TRAINING**  
Deadline: Sept. 30, 2016

**BLOOD DRIVES**  
**ELA Skills Center**  
Wednesday, November 15  
9:00 a.m.-3:00 p.m.  
Wednesday, February 1, 2017  
9:00 a.m.-3:00 p.m.

Donate Blood and Save Lives

**ADMISSIONS DAY**  
September 2  
**LABOR DAY**  
September 5  
**NO SCHOOL**

Notes from  
Ms. Rodriguez



# Welcome Back!

# WELCOME BACK!



I want to welcome everyone back from a well deserved summer break and a productive summer program. Last year, through the hard work and dedication of our entire staff, we enjoyed many successes, and I'm sure this coming year, after the split, will be even better. We ended the year with the high school commencement at the Roosevelt H.S. campus with 180 of our 362 graduates on stage. We implemented a successful ESL cohort program at the Occupational Center. ELASC served 4,466 students and had an increment of 9% of ESL completers and 8% of Perkins Capstone completers and collected WIA benchmarks that produced over 1.1 million dollars for the Division. I am confident that this year will be even more successful than the last as we move forward and our students continue to achieve. I look forward to seeing each of you again and wish you all a wonderful and satisfying school year ahead!  
*Andrea Rodriguez, Principal*

## In the News In the News In the News

**2016-17 CAAT ASSESSMENT DUE!**  
**September 30, 2016** is the deadline for all District and Division employees to complete the on-line Child Abuse Awareness Training. To complete the training, all employees must have an active LAUSD email account. To access the CAAT video and assessment, please go to the Child Abuse Awareness Training link under Offices on the LAUSD homepage. If you have already viewed the video, you can proceed directly to the assessment through the Learning Zone (CAAT Assessment) or by accessing the Learning Zone site at [lz.lausd.net](http://lz.lausd.net).

**CASAS PRE-TESTING**  
Trimester cohort and semester classes, CASAS pre-testing will take place during the week of **August 29, 2016**.

**ELASC WEBSITE**  
<http://eastlaservicearea.org>  
Need information about our programs, classes, testing dates, vacations, school bulletins, and more? Need a course outline, want to check out the Staff Handbook? Our school website is your information resource! If you have suggestions or questions, contact Luis Trejo, our website designer extraordinaire at [ltrejo@lausd.net](mailto:ltrejo@lausd.net)

**DO NOT COPY**  
The ELA Service Area bookstores sell books for student purchase at a reasonable cost. Any profit from these sales go into the Student Body Fund which supports student activities and events, as well as wages for Student Body Workers. Instructors are reminded that no copying textbooks sold in the bookstore.

**ATTENTION ESL TEACHERS!!**  
Mark your calendars and attend a staff

development sponsored by Cambridge, the publisher of Ventures, scheduled for :

- Wednesday, August 24th at the Occupational Center 6:00pm– 9:00pm in Room#1
- Thursday, August 25th. at the Skills Center 10:00am—1:00pm in Room# 212.

Please encourage the students to come in on these days because we are planning a Career Pathways presentations for the students during the staff development sessions. Lunch will be provided for the day session and dinner for the evening.

**Note:** Teachers who teach morning and evening should plan to attend the evening session.

## EMPLOYMENT OPPORTUNITES

- ⇒ EL Civics Temporary Teacher Advisor
- ⇒ Career Technical Education Temporary Teacher Advisor
- ⇒ Adult Education Block Grant Temporary Teacher Advisor
- ⇒ DACE Specialist CTE and Perkins
- ⇒ DACE Coordinator of Instructions
- ⇒ DACE Coordinator of Counseling
- ⇒ DACE Coordinator, Program and Policy Development

Please check the District Website for application requirements and due dates at:  
<http://achieve.lausd.net>

## Student Corner

### ELASC WEBSITE

<http://eastlaservicearea.org>

Need information about our programs, classes, locations, fees, and more? Our school website is your information resource!

### FOOD SERVICES

Did you know we have both catering truck and/or vending machines at two of our main campuses? Satisfy your hunger and visit...

#### ◆ **SAM'S GOURMET CATERING TRUCK**

**ELA Skills Center**, Monday-Friday, 7:15-8:00 a.m. for breakfast, 10:00-10:15 a.m. for break, and 12:15-1:00 p.m. for lunch

#### ◆ **EASTSIDE LEARNING CENTER**

**Coffee and food vending machines located outside in the students' lunch area.**

Monday-Friday, 7:30 a.m.- 8:30 p.m.,

### REFUND POLICY

Career Training courses require fees that often go into the hundreds of dollars. It is vitally important that students are aware of and understand the Division Refund Policy which states: "...a student may be issued a refund of fees when he or she drops the class following the first day of possible attendance or within seven (7) calendar days of the initial enrollment period. However, a \$20 drop fee will be assessed on a per course basis, except when an administrator has closed the class." **After seven days, there will be no refund of class fees.**

### STUDENT PHOTO ID CARD

Student IDs are \$10.00 and are available in the bookstore at each main campus.

### ESL TEXTBOOKS

ESL students may purchase their assigned textbooks in the bookstore at any of our main campuses. Ventures textbooks cost \$31.50 for both the text and workbook. Learn English faster and practice at home with your own textbook.

### STUDENT BUS PASS

Students who attend 12 or more hours of class per week are eligible for a student bus pass. If you qualify, please speak to your teacher or a counselor to learn how to apply

## QUOTE OF THE WEEK

"Education is the most powerful weapon which you can use to change the world."

- Nelson Mandela



## Congratulations and Welcome

**Congratulations to Martha Peralta!** Ms. Peralta has been appointed Principal of the Abram Friedman Occupational Center. We wish her well in her new assignment.

**Welcome Jose Rico!** Mr. Rico is joining the ELASC team as an Assistant Principal of Operations. Mr. Rico brings a wealth of experience and knowledge to our school sites. Please say hello and welcome him to the ELASC family when you see him!



JOSE RICO, APO



## District Policy You Should Know

### Child Abuse and Neglect Reporting

Pursuant to State law and District policy, all District employees are mandated reporters of suspected child abuse/neglect. Reporting must be immediate and is two part: 1) a telephone report must be made immediately or as soon as practically possible; 2) a written report must be completed and mailed to a child protective services agency within 36 hours. By law, the LAUSD Police Department is not a child protective services agency and is not authorized to take reports or to investigate allegations of child abuse/neglect.

### REMEMBER....ATTITUDE AFFECTS EVERYTHING

Did you know that attitude is a habit and a **choice**? Most everyone would say that attitude is important – even those who would admit theirs isn't as positive as it could be. Your attitude impacts your performance, the performance of those around you, and your ability to lead. As we begin the new school year, remember, students take their cues from us—administrators, office staff, support services, teachers. If you want to be more effective, productive and successful, start each day by choosing a positive and proactive attitude.